



**Cullen
Scholefield**

Human Resource and
Management Consultants

2010 Programme Schedule
Chartered Institute of Personnel and Development (CIPD)

Foundation Awards, Certificate and Diploma Dates

Location	Unit and Date	Unit and Date	Unit and Date	Unit and Date	Unit and Date
Cardiff	3RAI 16 th Jun	3HRC 29 th Jun	Unit tbc 13 th Jul 14 th Jul	Unit tbc 24 th Aug 25 th Aug	Unit tbc 22 nd Sep 23 rd Sep
Sheffield	4DEP 10 th Jun	3HRC 24 th Jun	Unit tbc 07 th Jul 08 th Jul	Unit tbc 01 st Sep 02 nd Sep	Unit tbc 05 th Oct 06 th Oct
London	4DEP 18 th Jun	3HRC 02 nd Jul	Unit tbc 26 th Jul 27 th Jul	Unit tbc 14 th Sep 15 th Sep	Unit tbc 11 th Oct 12 th Oct
Haywards Heath	4DEP 22 nd Jun	3HRC 05 th Jul	Unit tbc 28 th Jul 29 th Jul	Unit tbc 20 th Sep 21 st Sep	Unit tbc 18 th Oct 19 th Oct
Douglas	3RAI 30 th Jun	3HRC 21 st Jul	Unit tbc 10 th Aug 11 th Aug	Unit tbc 20 th Sep 21 st Sep	Unit tbc 26 th Oct 27 th Oct

Revised 26/05/10

Candidates can start at any time and attend at a location convenient to them. The optional units are being scheduled. The dates marked Unit tbc indicate that we have secured the venue. 6 credit units need two days.

Codes:

Core Units - mandatory for Certificates and Diplomas in HR Practice and LD Practice

3RAI	Recording, analysing and using information	2 credits
4DEP	Develop yourself as an effective HR or LD practitioner	4 credits
3HRC	Understanding organisations and the role of human resources	4 credits

Optional Units for CHRP and DHRP

3RTO	Resourcing talent	6 credits
3MER	Supporting good practice in managing employment relations	6 credits
3PRM	Supporting good practice in performance and reward management	6 credits
3CJA	Contributing to the process of job analysis	3 credits
3SCO	Supporting change within organisations	3 credits

Optional Units for CLDP and DLDP

3LNA	Undertaking a learning needs analysis	3 credits
3PDL	Preparing and designing learning and development activities	3 credits
3DLA	Delivering learning and development activities	6 credits
3ELA	Evaluating learning and development activities	3 credits
3DCS	Developing coaching skills for the workplace	3 credits
3DMS	Developing mentoring skills for the workplace	3 credits

